

Helping Your Child Improve Grades

Is your child struggling? We want to help.

It's a year different than any other. **We know things are tough** but together we can get through this. If your child is earning D's or F's it is one indication that your child is having a difficult time in school. Here are a few things that may help.

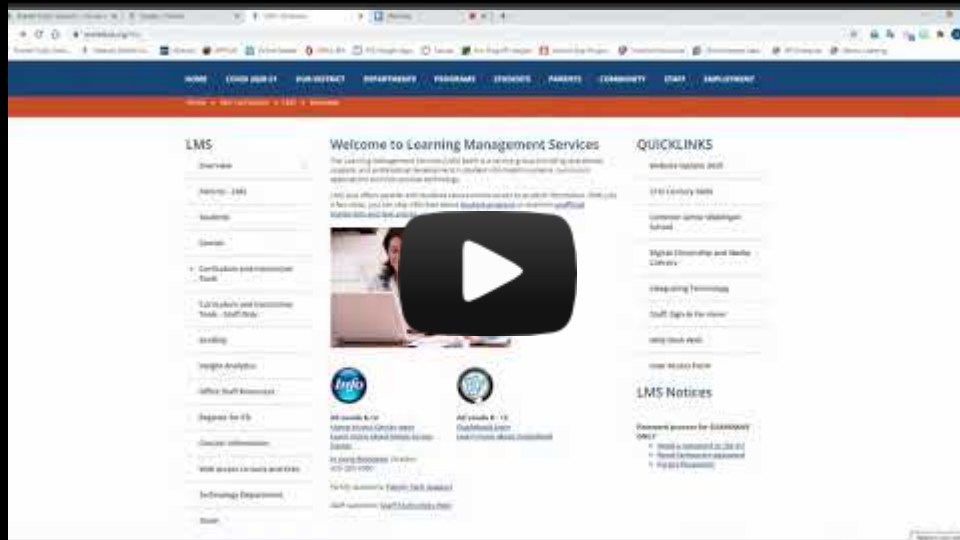
Check Your Child's Grades and Missing Assignments on a Daily or Weekly Basis

Help your child improve their grades by checking them regularly online through [Gradebook](#). Set aside a **scheduled** time each evening or each week **with your child** to review grades and missing assignments. To learn how to check grades, watch the video below.

Gradebook provides families the ability to:

- Access your student's information with a secure log in
- View attendance for middle and high school students
- View assignment grades and teachers' comments immediately as they are posted
- Upcoming assignments
- See missing assignments
- Review test scores and transcripts to keep students on track for graduation
- Sign up to receive emails to class assignment reports automatically or request alerts when a grade drops below a certain letter grade

How to Check Online Grades Everett Public Schools



If you do not have access to the Home Access Center/Gradebook and/or receiving information from the school, please problem solve this **asap** by determining if it is a password issue or if your contact information needs to be updated. Remember these accounts will follow your students through high school.

If you need a password or log-in, reset a password, or forgot your password go to [Learning Management Services](#) for help.

Monitor Your Child's Learning by Downloading the Canvas for Parents App

Did you know that you can follow your students learning on Canvas. Download the **Canvas Parent App** today on your phone and track your students learning. Canvas offers a mobile apps offered in both Android and IOS for parents.

Parent University How to use CANVAS app



Make Distractions a Reward

Is your child playing video games during learning time or playing on their phone?

1. Remove distractions from your child's learning environment.
2. Occasionally monitor your students zoom classes and work time to see if they are engaging in their assignments and not other enticing activities.
3. Reward your child for completing their assignments with the thing that distracts them.

Most assignments can be completed during classroom time if students attend zoom and are engaged during the lesson.

Did you know that there are apps that can help you monitor your child's screen time such as [Screen Time](#). Screen Time is for IOS or Android Products. You can set time limits, give kids tasks and reward them with additional screen time when completed, set schedules, instantly pause your kid's device and much more

 **For Students, Parents...**

www.humanetech.com

Develop a Plan with Your Child to Make up Their Work

Work with your child to come up with a plan to improve their grades. Create an order of the the assignments that you need to make up.

1. **Focus on assessments first.** Take all tests/quizzes in your classes. If you do not understand the test/quiz then start by completing the assignments that lead up to them. For example, in a Unit 1 Test you would want to complete/review the lessons in that unit then take the test.

2. **Do the high value items.** Determine which assignments are worth the most points and complete them, such as projects.
3. Check to see which assignments can be made up. Some assignments cannot be turned in past their due date. What is your teachers late work policy?
4. **Check with your teachers.** Find out from your teacher what assignments are most important. Some lessons build on top of another lesson. You will need to know **what is most important** to make up.

We know that some students are giving up because they are missing a lot of assignments and it feels impossible to make up. **PLEASE DO NOT GIVE UP.** Please email your teachers and communicate with them now. Ask them what you can do to bring your grades up. **If you want the help then we can help you.**

Communicate with Teachers to Find Out Their Observations

Find out from your child's teachers what they are observing.

1. Is your child attending their zoom lessons?
2. Is your child turning their camera on during zoom?
3. Is your child doing their assignment the day that it was taught?
4. Is your child asking questions in class, email, or chat?

A great way to contact teachers is through email. All [staff emails](#) can be found on the staff directory.

Reach Out to Your Child's School Counselor

A school counselor can help you problem solve some of the barriers getting in the way of your child's academic performance. **THINGS ARE TOUGH RIGHT NOW. Mental health challenges are increasing. Let us know how your child is doing.** School counselors contact information can be found on the Evergreen Website under [counseling](#). Here are a few things counselors can do:

- parent consultation
- set up and lead a parent-teacher conference via zoom
- brief 1 on 1 counseling with your child
- referrals for mental health
- referrals for basic need help



**Dr. Mitchell, 6th
Grade**



Mrs. Cornelius

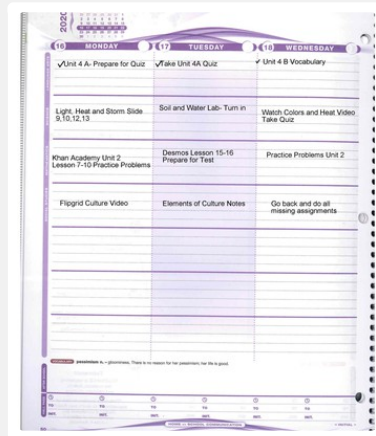


Mrs. Crosby

Discuss How to Track School Work

Help Your child keep track of their school work.

1. Look at Calendar in Canvas
2. Look at daily assignments in each Canvas Course
3. Look at the gradebook
4. Did you know that you can pick up an Evergreen Planner for your Evergreen student today in the main office!?



Technology Help

We know sometimes technology is a barrier. Follow these tech tips to help resolve your tech problem.

Evergreen Technology Help Checklist

Are you having tech challenges? Ugh! We understand it is frustrating. Here are a few steps you can take to help clear up the issues. Step 1 and Step 2 usually clear up the problem(s) 99% of the time.



1 Sign Out and Shut Down

Sign out and shut down the Chromebook completely (don't just shut the cover) and turn the device back on and restart the computer. Sign-in as usual.

2 Reset Your Chromebook

If restarting doesn't work, you can perform a reset. Start by depressing the refresh key (just above the 4) and the power button at the same time for about 30 seconds. Wait 30 seconds and turn Chromebook back on and sign in.

3 Clear the Cache/Your Browsing History

Clear your browsing history. Follow the directions below to clear your cache in Chrome, Firefox and Internet Explorer.



4 Remove Account/Re-add User

This is done at the first screen, where student is asked to type in password, by pressing tab, enter, enter. Once you have removed your account, you will then "add user" at the left-hand side bottom of the screen (using student's regular sign-in credentials).

5 Check EPS District Website

There is a list of common questions around technology on the district website. The information on this site is regularly updated based on the current conditions of the devices and network.
<https://www.everettisd.org/Pages/32723>

6 Help Desk Ticket

On the same website as listed above, there is a link to file a Help Desk Ticket. After filling out this ticket, a district technician should be in contact with you as soon as possible to troubleshoot the issues. Depending on the number of tickets entered, it could take a few hours to days for a response. Here is the direct link.
<https://www.everettisd.org/Pages/32746>

7 Evergreen Tech Appointment

The last option would be to schedule an appointment with our Evergreen Tech Person. This would schedule an in-person meeting at the school to get help or check your device in to be fixed by a technician. The student would be checked out a loaner device while the device is being fixed.

<https://outlook.office365.com/owa/calendar/EvergreenMiddleSchool1@EPSCloud.annicrsoft.com/bookings/>

"A" Day Monday, Wednesday		"B" Day Tuesday, Thursday		LIF* Friday	
Teacher office hours	7:30 – 8 a.m.	Teacher office hours	7:30 – 8 a.m.	Teacher office hours	7:30 – 8 a.m.
1st	8 – 9:15 a.m.	2nd	8 – 9:15 a.m.	1st	8 – 8:25 a.m.
Passing Time		Passing Time		Passing Time	
3rd	9:30 – 10:45 a.m.	4th	9:30 – 10:45 a.m.	2nd	8:35 – 9 a.m.
Passing Time		Passing Time		Passing Time	
Lunch	11 – 11:30 a.m.	Lunch	11 – 11:30 a.m.	3rd	9:10 – 9:35 a.m.
Passing Time		Passing Time		Passing Time	
5th	11:45 – 1 p.m.	6th	11:45 – 1 p.m.	4th	9:45 – 10:10 a.m.
Passing Time		Passing Time		Passing Time	
7th	1:15 – 2:35 p.m.	Directed Independent Learning / SEL advisory (alternating weeks)	1:15 – 2:35 p.m.	5th	10:20 – 10:45 a.m.
Teacher office hours	2:35 – 3 p.m.	Teacher office hours	2:35 – 3 p.m.	Passing Time	
*LIF- Learning Improvement Friday, students dismissed 75 min early				Passing Time	
				6th	
				Passing Time	
				7th	11:30 – 11:55 a.m.
				Lunch	12 – 12:30 p.m.
				Directed Independent Learning	12:30 – 1:20 p.m.
				LIF* Time	1:20 – 2:35 p.m.
				Teacher office hours	2:35 – 3 p.m.

Help Your Child Use Their Email

Students should learn how to use their Outlook email in order to manage communications from their teachers. Help your child learn their email system. Go to [Student Email](#) for more help.

HOW TO EMAIL A TEACHER

1 SUBJECT LINE

2-5 word summary of the email

- Missing Grade
- Homework Question
- Late Work

4 CLOSING

- Thank you
- Have a nice day!



5 SIGN YOUR NAME!

2 BEGIN WITH A GREETING

- Good Morning
- Hello
- Good Afternoon

This is in the body
of the email



3 BODY OF THE EMAIL

- I am writing because.....
- I need help help.....
- I am confused by.....

General Tips:

- Be sure to use proper capitalization & punctuation.
- Always use proper grammar.
- Plz spell out ur words.
 - Please spell out your words.